

**To: All Members of the Licensing and Planning Policy Committee**

Dear Councillor

**LICENSING AND PLANNING POLICY COMMITTEE - THURSDAY, 6TH AUGUST, 2020,**  
<https://attendee.gotowebinar.com/register/2931805282652693517>

Please find attached the following document for the meeting of the Licensing and Planning Policy Committee to be held on Thursday, 6th August, 2020.

1. **SUPPLEMENTARY INFORMATION: LICENSING & PLANNING POLICY COMMITTEE PRESENTATION** (Pages 3 - 14)

The presentation to be given at the meeting of the Licensing and Planning Policy Committee on 6 August 2020.

For further information, please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or tel: 01372 732000

Yours sincerely

A handwritten signature in black ink, appearing to read "K. Beldan".

Chief Executive

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# **Licensing & Planning Policy Committee Meeting**

**6 August 2020**

**Start time 7:30pm**

# Licensing and Planning Policy Committee

- Cllr David Reeve (Chairman)
- Cllr Clive Woodbridge (Vice Chairman)
- Cllr Neil Dallen
- Cllr Robert Foote
- Cllr Chris Frost
- Cllr Liz Frost
- Cllr Rob Geleit
- Cllr David Gulland (substitute for Cllr Julie Morris)
- Cllr Phil Neale
- Cllr Clive Smitheram (substitute for Cllr Monica Coleman)

## Reason for format of meeting & Access

- *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, now allows a Local Authority to hold a Committee Meeting or a meeting of Council, remotely and for Members to be able to vote remotely
- The public and the press will be able hear the Committee on the live stream and see all the presentations being presented

4

## Item 1

### Question Time

## Item 2

# Declarations of Interest

## Item 3

### Minutes of Previous Meeting

The Committee is asked to confirm as a true record the Minutes of the meeting of the Licensing and Planning Policy Committee held on 5 March 2020 and to authorise the Chairman to sign them.



## Item 4

### Pavement Licence Policy

The report outlines the proposed Council policy for implementing pavement licences following the enactment of the Business and Planning Act 2020.

## Item 4 Recommendations on Pavement Licence Policy Report

The Committee is asked to:

- 1) Approve the Pavement Licence Policy as set out in Appendix 1 and delegate to the Head of Housing and Community any minor amendments to the Policy, in consultation with the Chairman of Licencing & Planning Policy Committee;
- 2) Set a fee of £100 for per pavement licence application;
- 3) Delegate to the Head of Housing and Community the determination and enforcement of Pavement Licences made under the Business and Planning Act 2020.

## Item 5

### Revised Local Plan Programme

The Local Plan Programme sets out the timetable for the new Local Plan. It has been updated following the Coronavirus Pandemic, which has caused unexpected delay to the existing published Local Plan work programme.

## **Item 5 Recommendations on Revised Local Plan Programme report**

The Committee is asked to:

- (1) consider and approve the revised Local Plan Programme August 2020 attached at Appendix 1

## **Date of Next Meeting**

**10 September 2020 at 7.30pm**

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